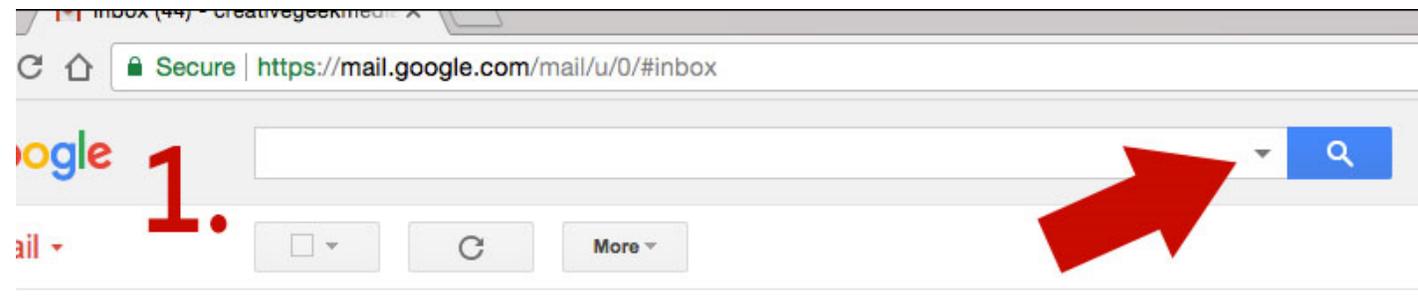


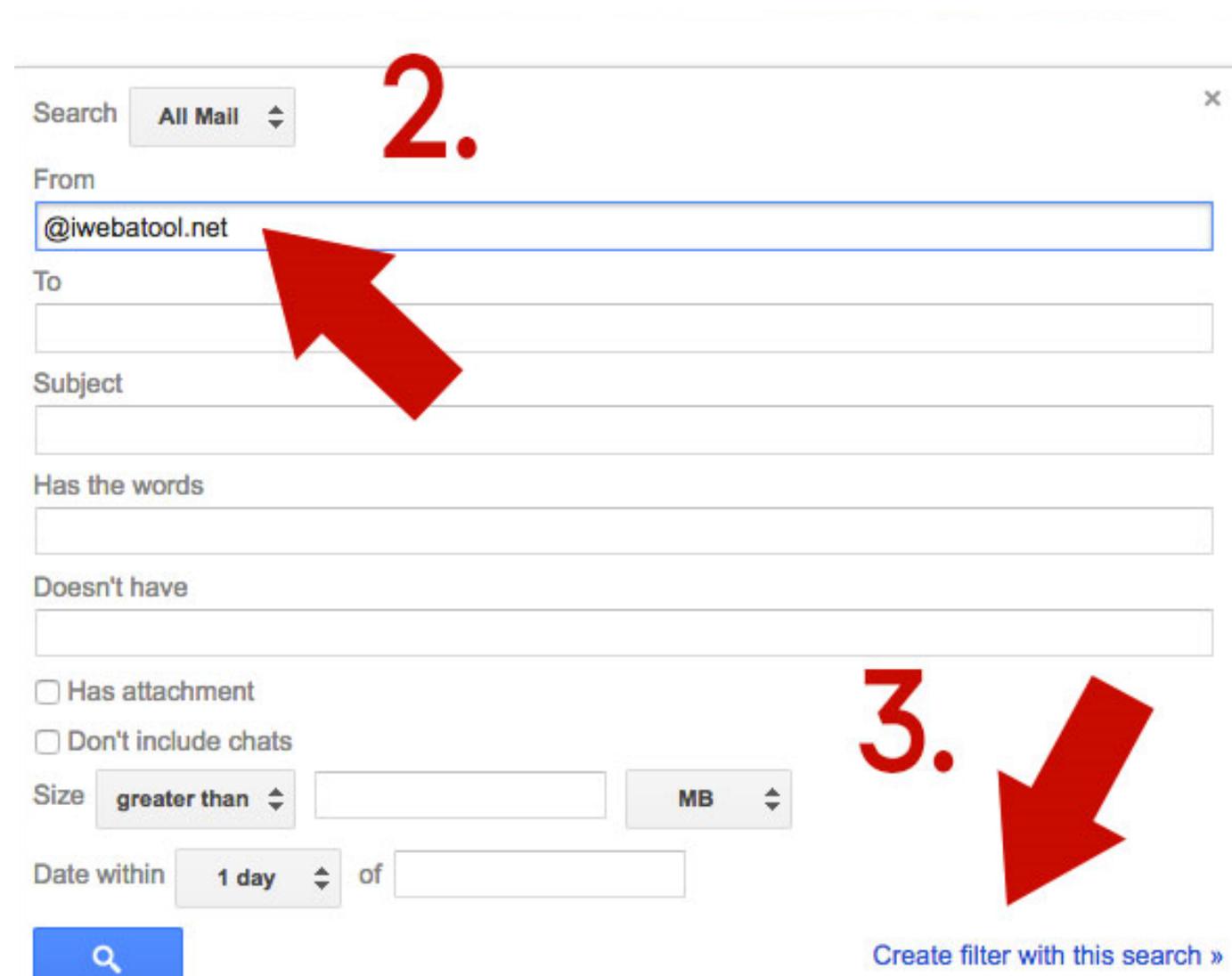
Directions on how to white list *iWebatool's* emails on Gmail

Step 1: Click on the little arrow on the search bar at the top of your Gmail inbox.



Step 2: Type @iwebatool.net in the "From" space.

Step 3: Click "Create filter with this search"



Step 4: Click the box next to "Never send to spam"

Secure | <https://mail.google.com/mail/u/0/#create-filter/has=iwebatool.net&sizeo>

4.

POSE

from:(@iwebatool.net)

[« back to search options](#)

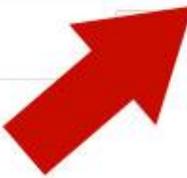
When a message arrives that matches this search:

- Skip the Inbox (Archive it)
- Mark as read
- Star it
- Apply the label:
- Forward it [add forwarding address](#)
- Delete it
- Never send it to Spam
- Always mark it as important
- Never mark it as important
- Categorize as:

Also apply filter to 0 matching conversations.

[Learn more](#)

Note: filter will not be applied to old conversations in Spam or Trash



Step 5: Click the box next to "Also apply filter to [] matching conversations" (if there are already messages that match, the number will be included here)

from:(@iwebatool.net)

[« back to search options](#)

When a message arrives that matches this search:

- Skip the Inbox (Archive it)
- Mark as read
- Star it
- Apply the label:
- Forward it [add forwarding address](#)
- Delete it
- Never send it to Spam
- Always mark it as important
- Never mark it as important
- Categorize as:

Also apply filter to 0 matching conversations.

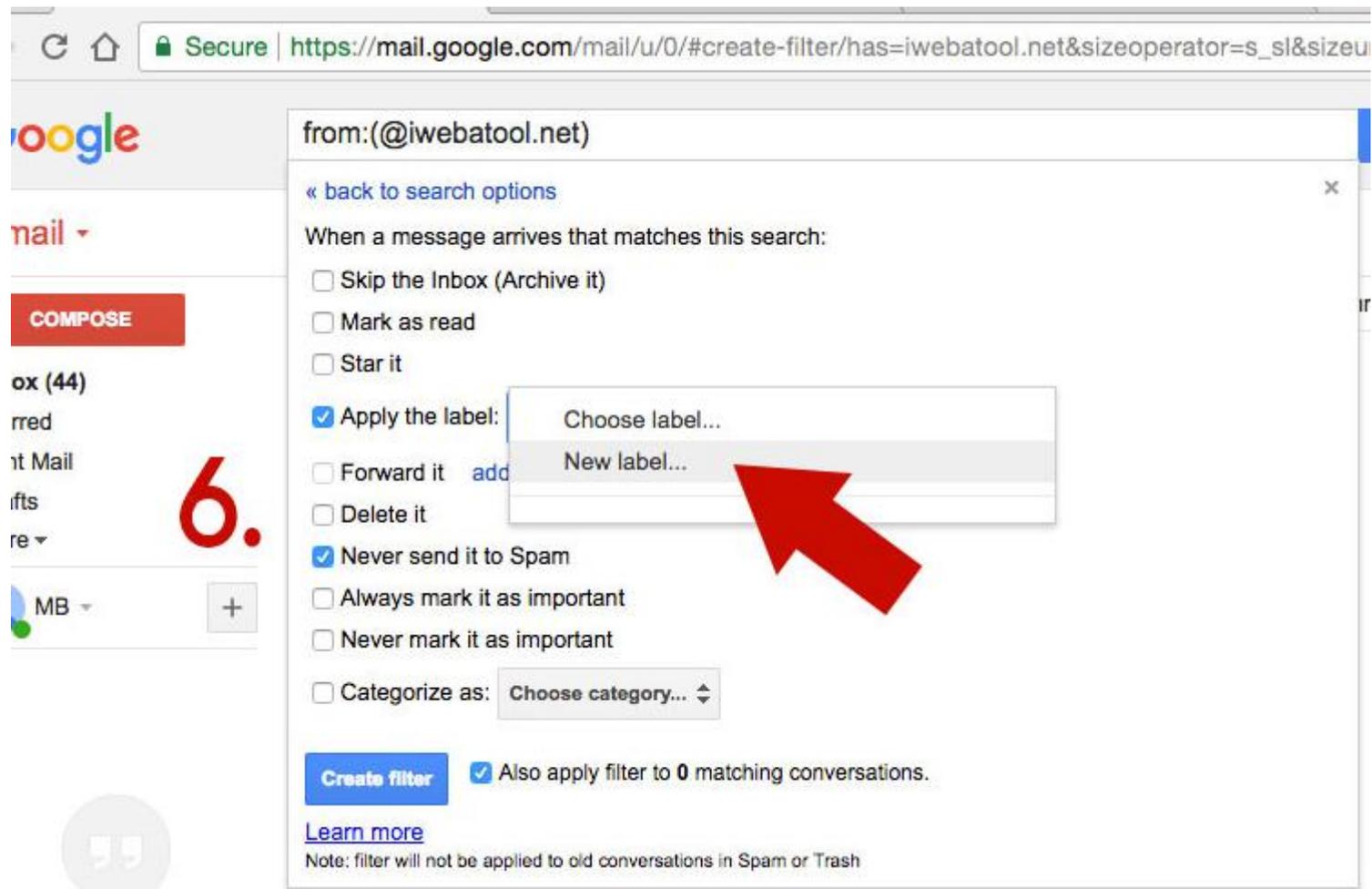
[Learn more](#)

Note: filter will not be applied to old conversations in Spam or Trash

5.

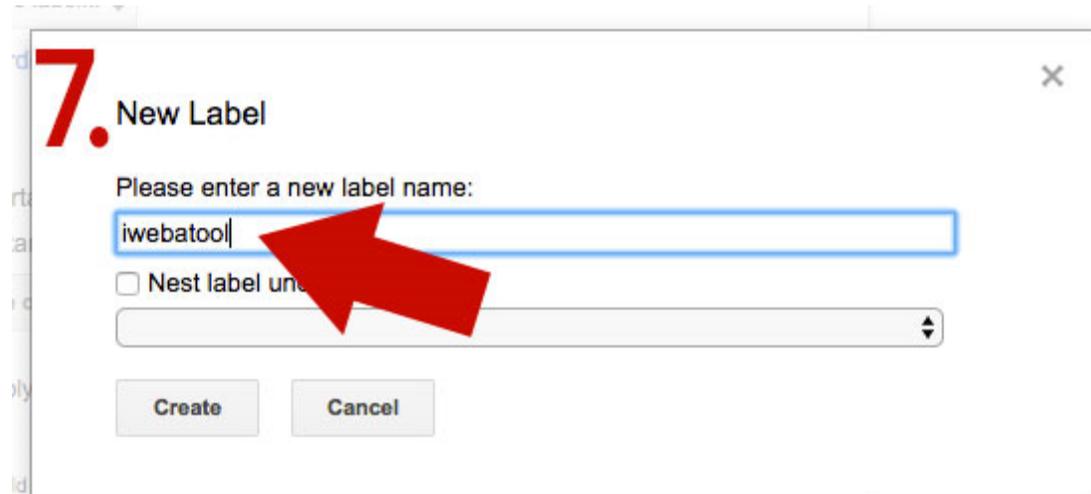


Step 6: Click the box next to "Apply the label" then click on the "Choose Label" button and select "Create New..."



The screenshot shows the Gmail 'Create filter' interface. The search criteria is 'from:(@iwebatool.net)'. Under the heading 'When a message arrives that matches this search:', several actions are listed with checkboxes. The 'Apply the label:' option is checked. A dropdown menu is open next to it, showing 'Choose label...' and 'New label...'. A large red arrow points to the 'New label...' option. Other options include 'Skip the Inbox (Archive it)', 'Mark as read', 'Star it', 'Forward it', 'Delete it', 'Never send it to Spam', 'Always mark it as important', 'Never mark it as important', and 'Categorize as: Choose category...'. At the bottom, there is a 'Create filter' button and a checked option 'Also apply filter to 0 matching conversations.' A note at the bottom states: 'Note: filter will not be applied to old conversations in Spam or Trash'. A large red number '6.' is overlaid on the left side of the image.

Step 7: Type a name for your new label. In this example, we used iwebatool



The screenshot shows the 'New Label' dialog box. The title is '7. New Label'. It prompts the user to 'Please enter a new label name:'. A text input field contains the text 'iwebatool'. A large red arrow points to the input field. Below the input field, there is a checkbox for 'Nest label under' and a dropdown menu. At the bottom, there are 'Create' and 'Cancel' buttons. A large red number '7.' is overlaid on the top left of the dialog box.